



# Women's College

## Internal Quality Assurance Cell

Date: 19<sup>th</sup> February, 2020

A meeting of the Internal Quality Assurance Cell was held in the Chamber of the Principal at 2.00 p.m. on 18<sup>th</sup> February, 2020 to discuss the issues as notified on 17<sup>th</sup> February, 2020.

The members of the cell present in the meeting are:

1. Principal
2. Dr. Jayanti Bhattacharjee, Member
3. Smt. Nivedita Dam, Member
4. Smt. K.V. Geetha, Member
5. Dr. Somali Saha, Member
5. Dr. Soma Banik, Co-ordinator

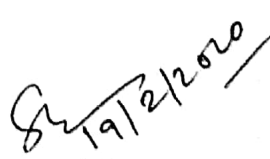
### Resolutions:

Following decisions have been taken:

1. As per the guideline, IQAC, Women's College will organize the two days national workshop sanctioned by NAAC, scheduled to be held on 24-25, April 2020.
2. The organizing committee has been formed as follows:  
Chairperson: Principal, Women's College  
Organizing Secretary: Dr. Soma Banik, Co-ordinator, IQAC  
Jt. Organizing Secretary: Dr. Jayanti Bhattacharjee, Member, IQAC  
Treasurer: Smt. K. V. Geetha, Member, IQAC  
All other members of IQAC will act as active members of organizing committee
3. An invitation letter will be sent immediately to Prof. P.K. Radhakrishnan, Former VC, Kerala University, to act as a resource person as nominated by NAAC seeking his kind consent.
4. IQAC will take necessary steps for wide circulation of the workshop brochure at national level as well as state level.
5. An invitation letter will be sent to the Director, Department of Higher Education, Govt. of Tripura, seeking his kind consent to be the Chief Patron in the Workshop.
6. A list of probable resource persons and draft of detail Programme schedule for two days workshop has been prepared which will be finalised through communication with the resource persons.

Countersigned

  
Principal  
Women's College

  
Co-ordinator  
Internal Quality Assurance Cell  
Women's College