



## Women's College

### Internal Quality Assurance Cell

Date: 05<sup>th</sup> June, 2020

A meeting of the Internal Quality Assurance Cell was held in the Chamber of the Principal at 12 noon onwards on 3<sup>rd</sup> June, 2020 to discuss the issues as notified on 2<sup>nd</sup> June, 2020.

The members of the cell present in the meeting are:


1. Principal
2. Dr. Jayanti Bhattacharjee, Member
3. Smt. Sarbari Nath, Member
4. Smt. K.V. Geetha, Member
5. Smt. Nivedita Dam, Member
6. Dr. Bal Krishan Choudhary, Member
7. Dr. Somali Saha, Member
8. Smt. Sima Datta, Member
9. Smt. Tapasi Das, Secretary of Alumni, WC
10. Dr. Soma Banik, Co-ordinator


#### Resolutions:

Following decisions have been taken:

1. The scheduled program on IPR, program on Gender Equity, program for promotion of Values and Ethics, program on Value based Education that were all postponed due to LOCKDOWN will be made to execute in online mode.
2. IQAC will conduct online meeting with students of various departments in groups to aware them about SSS and also to discuss about other student related issues.
3. IQAC will collect Student's feedback 2019-2020 in online mode about regular teaching learning process, college infrastructure and online classes conducted during LOCKDOWN period.
4. Henceforth feedback from other stake holders such as Teachers, Alumni and parents will be collected online.
5. All the HOD's of various departments are requested to take active initiatives to bring all the students under the purview of online classes going on.
6. The departments will take initiatives to organize webinars.
7. HOD's of all Science departments including IT will prepare to submit the proposal for Start College under DBT in prescribed format. Last date of submission is 15<sup>th</sup> June 2020.
8. e-newsletter 2019-2020 will be published by 30<sup>th</sup> June. Smt. Pusparwng Hrangkhawl will take necessary initiative to publish the same.
9. IQAC will complete the Academic and Administrative Audit 2019-2020 in the departments by 30<sup>th</sup> June as per schedule to be notified later on.

Countersigned

  
Principal  
Women's College

  
Co-ordinator  
Internal Quality Assurance Cell  
Women's College